

(Annexure-A)

The report of the inspection committee w.r.t -----

(Mata Harki Devi College of Education for Women,Village Odhan (sirsa),Pin-125077, Email-id: mhdcoe@gmail.com)

A committee consisting of following members visited the College on -----

- 1.
- 2.
- 3.

As per the prescribed guidelines of NCTE/UGC/University, the committee inspected the college for verification of infrastructure , other facilities and the relevant record and physically checked and verified all the details as enumerated below.:-

Sr. No.	Requirement as per Govt. Guidelines /Checklist	Particulars given by Society/Trust/ Samiti	REMARKS (whether the society fulfill condition or not)
1	Registration of Society under 1860 Act. (with constitution/rule)	Mata Harki Devi Memorial Educational Society ,Regn No. 00111 Year 2011	
	(ii) List of Management member with address and contact No.	S. Maninder Pal Singh Brar (President)- Vill- Odhan S. Naccattar Singh Malhan(Vice-President), Vill-Odhan S. Mander Singh Sra(Secretary), Vill-Odhan Sh. Ram Kumar Nain(Treasurer), Vill-Kharian S. Jasbir Singh Jassa (Member)- Vill-Sahuwala(Sirsa) Sh. Kewal Krishan Kamboj(Member), Vill-Rori(Sirsa) S. Balwinder Singh (Member), Vill-Salamkhera(Sirsa)	
	(i) Name of President of the society, contact no, Pan Number	S. Maninder Pal Singh Brar	
2	LAND DETAILS		

	(i) For B.Ed 2500 sqm (Built up 1500 Sqm) (ii) B.Ed plus M.Ed 3000 sqm (Built up 2000 Sqm) acres	5574 Square Mtrs Documents attached	
	(ii) Nature of Ownership Lease deed/Gift Deed/Sale Deed/ Intkal /Jamabandi/Taksim/ Nishandehi report of the Tehsildar regarding proposed college land along with sizra in original.	Gift deed in favour of MHD Memorial Educational Society under Khewat No. 622,Khatoni No. 1104, Khasra No. 48	
	(iii) CLU (Change of land use certificate issued by DTP)	Yes Document attached	
	(iv) NOC from Gram Panchayat/M.C. w.r.t. land	Yes Certificate Attached	
	(v) Site plan/building plan Map approved by Govt. approved architect ,building completion certificate/Fire safety certificate	Yes Document Attached	
3.	Affidavit from the President/Secretary of the sponsoring boy that no other course/institution/school is running in the same campus	Yes	
4 .	FUNDS DETAILS		
	(i) Bank Guarantee ,if given at the time of provisional NOC	NA	
	(ii) Funds for various purposes i.e. present position (current bank statement. for the last one year)		
	(iii) Joint FDR in the name of Society pledged to DHE/ NCTE (if applicable)	Yes Attached	
5.	INFRASTRUCTURE		
		No. of Rooms	Dimensions
	i) (a) Administrative Block (b) Principal Room (c) Staff Room (d) Office Room (e) separate common room for male and female students and teacher	 1 1 1 1	 14.3256x7.62 mtr. 14.3256x7.62 mtr. 7.62x7.0104 mtr. 7.62x7.0104 mtr.
	ii). a) One Classroom for every 50 students of minimum size of 500 sq.ft b) Multipurpose Hall with	 10 1	 25x23 Sq. Ft. 19.812x16.764 mtrs.

	Terminal) SIT(Satellite Interlinking Terminal) etc. (Copy of bills to be submitted)		
7.	<u>LIBRARY books, journals and literature</u> :- Library cum reading room with seating capacity for at least 50 % students equipped with minimum 1000 titles and 3000 books including test books and reference books relevant to course of study. (Copy of bills to be submitted)	Yes	
	<u>STUDENT HOSTEL</u> (As per UGC/ NCTE/University norms. Requirement optional according to the need of the area.)	Yes	
8.	<u>LABORATORY</u>		
	<u>Laboratory with materials and resources relating to different areas of school curriculum</u> (Copy of bills to be submitted)	Yes	
9.	<u>SPORTS FACILITIES</u> <ul style="list-style-type: none"> • Playground • Equipment for indoor and outdoor sports (Copy of bills to be submitted)	Yes	
10.	Information regarding appointment Teaching and Non-teaching staff	Name of the Principal, teaching staff & non-teaching members with qualification	
	1) Details of presently appointed Teaching staff alongwith educational qualification and salaries given 2) Non-Teaching staff alongwith educational qualification and salaries given	<u>Teaching Staff</u> Dr. Sunita Syal (M.A.(Pol.Sci.) M.A.(Pub.Ad.)M.Phil, M.Ed.,NET, STET,Ph.D) Dr. Subhash Chander M.A., M.Ed., M.Phil.Ph. D.(Edu.) Dr. Bimla Sahu M.A. (Math), M.Ed., Ph.D.(Edu.) Ms. Parveen lata M.A.(Pub. Ad., Pol. Sci.), M.Ed., M.Phil.	

		<p>Ms. Deepti Redhu M.A.(Pub. Ad., Pol. Sci.), M.Ed., M.Phil.</p> <p>Mr. Surender Kumar M.A. (Skt.), M.Ed.,NET (Skt.)</p> <p>Ms. Manpreet kaur M.Sc. M.Ed.,NET</p> <p>Mr. Anant Kathuria M.A.,M.Ed.,M.Phill,NET</p> <p>Ms. Sangeeta Sharma M.A.,M.Ed.,NET</p> <p>Mr. Manoj Kumar M.A.,M.P.Ed.M.Phill.</p> <p>Mr. Manohar lal M.A. Music (Vocal),B.Ed. (Music)</p> <p><u>Non-Teaching Staff</u></p> <p>Ms. Parminder kaur (librarian)</p> <p>M.Lib. ,B.Ed.</p> <p>M.Phill(Lib. Sci)</p> <p>Mr. Hargobind Singh(Accountant)</p> <p>B.Com.</p> <p>Mr. Manjeet Singh(Clerk)</p> <p>M.B.A.</p> <p>Mr. Sukhjeet Singh(Clerk)</p> <p>B.A. B.Ed</p>	
11.	Expenditure and Income tax returns		

	Income Sources (last three years)																				
12.	<p><u>Affidavit/Undertaking (</u> i) An undertaking in the form of any affidavit that the information and documents submitted by the Management/sponsoring body to the committee are authentic and true. (iii) An affidavit that the Management/ Sponsoring body will be responsible for any deficiency.</p>																				
13.	<p><u>Number of students admitted in the last 5 years-separately for B.Ed. & M.Ed:</u></p> <table border="1"> <thead> <tr> <th>Year</th> <th>B.Ed</th> <th>M.Ed.</th> </tr> </thead> <tbody> <tr> <td>2011-12</td> <td><u>185</u></td> <td></td> </tr> <tr> <td>2012-13</td> <td><u>198</u></td> <td></td> </tr> <tr> <td>2013-14</td> <td><u>200</u></td> <td></td> </tr> <tr> <td>2014-15</td> <td><u>200</u></td> <td></td> </tr> <tr> <td>2015-16</td> <td><u>80</u></td> <td></td> </tr> </tbody> </table>	Year	B.Ed	M.Ed.	2011-12	<u>185</u>		2012-13	<u>198</u>		2013-14	<u>200</u>		2014-15	<u>200</u>		2015-16	<u>80</u>			
Year	B.Ed	M.Ed.																			
2011-12	<u>185</u>																				
2012-13	<u>198</u>																				
2013-14	<u>200</u>																				
2014-15	<u>200</u>																				
2015-16	<u>80</u>																				
14	<p>Whether provisional NOC granted /issued by the State government- Letter No. & Date of issue OR NOC/Recognition issued by NCTE, Jaipur- Letter No. & Date of issue</p>	<p>NRC/NCTE/f-7/HR-763/2007/29433 Dated:29-09-2007</p> <p>NRC/NCTE/f-7/HR-763/2015/99117 Dated:14-05-2015</p>																			
15	Letter No. & Date of issue of provisional affiliation by the concerned affiliating university	CBA-II/2016/O-23/1253 Dated:04-02-2016																			
16.	Attach CD of videography and still photographs of inspection along with the photographs of the teaching staff appointed by the college.																				

Name, Designation and Signature of the committee members:-

- 1.
- 2.
- 3.